

Fax Audit Results to : Outpatients--(415) 353-3439 Ambulatory Administration ATTN: Pt Care Director
 Radiology/Nuclear Medicine -- (415) 3531275 Clinical Lab ATTN: Marian Castillo

WAIVED TESTING MONTHLY SELF AUDIT

Please complete and FAX self audit results prior to the 1st of each month

Date: _____ Unit: _____ Address or Rm # _____

Test	Test Kit / Vial					Control Results OK? (Y / N)		Documentation OK? (Y / N)			Refrig./ Rm Temp Logs Present (Y / N)	Comments
	Lot #	Exp Date	Open Date	Dated? (Y / N)	Initial? (Y / N)	Pos Or (High)	Neg Or (Low)	Error Correction	Corr. Action For Failed QC	QC Logs Mngr. Review Signature		
DCA 2000	[serial]	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Controls are run with each new lot.
Reagent Cartridge	[lot #]	12/21/05	01/01/04	y	y	y	y	y	y	y	y	One level of control is run upon opening a new box.
Controls	[lot#]	03/01/04	12/01/03	y	y	n/a	n/a	n/a	n/a	n/a	y	One level of control is run weekly.
												Quarterly Optics check performed --/--/--
												Controls are dated, initialed and discarded after 90 days
Hemocue	[serial #]	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Control cuvette QC run each day of use.
Microcuvettes	[lot#]	04/01/04	01/01/04	y	y	y	y	y	y	y	n/a	Liquid controls run weekly
Control	[lot#]	02/01/04	01/01/04	y	y	n/a	n/a	n/a	n/a	y	y	Controls are dated, initialed and discarded after 30 days.
												Test microcuvettes are qc'd, dated and initialed upon opening.
												Opened vials of cuvettes are discarded after 90 days.
Cholestech LDX	[serial #]	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	y	Controls are run with each new shipment and new lot.
Test cassettes	[lot#]	12/31/05	01/01/04	y	y	y	y	y	y	y	y	Optics check is performed each day of use.
Controls	[lot#]	02/01/04	01/01/04	y	y	n/a	n/a	n/a	n/a	y	y	Room Temp. is recorded each day of use.
												Controls are dated, initialed and discarded after 30 days .

Performed By: _____ Date: _____ Comment: _____

Reviewed By: _____ Date: _____ Comment: _____
 Timothy Hamill, MD (Medical Director)

Copy To: _____ Date: _____
 Nursing Manager/Supervisor