

Herbert Perkins Transfusion Medicine Fellowship Program

Prerequisites and Guidelines Prior to Fellowship Start Date

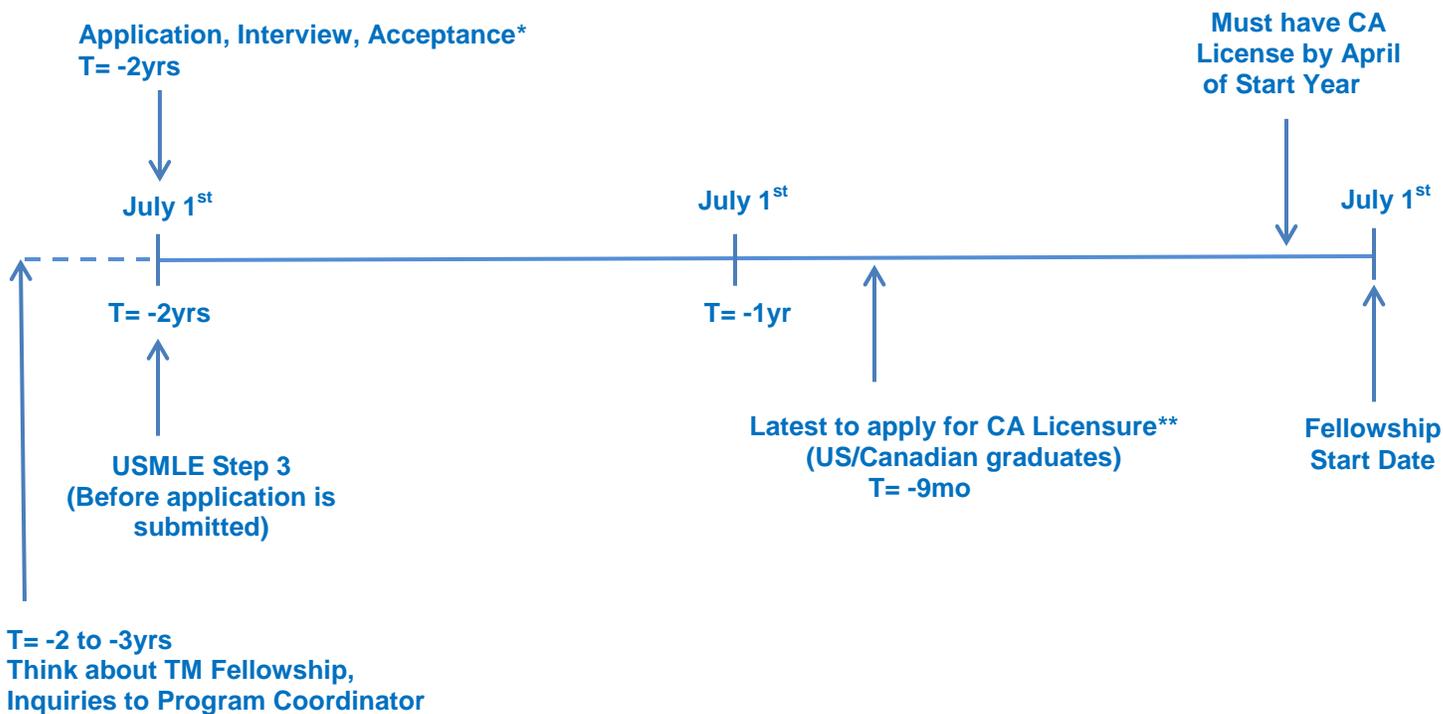
Purpose

To provide guidance to incoming fellows on required actions prior to their start date.

Overview

In order to ensure fellows receive the fullest advantage of the Fellowship program, it is duty of the Program Coordinator that all necessary steps prior and during the fellowship are taken to avoid any hindrances. It is the fellows' responsibility to keep frequent contact with the Program Coordinator and to complete all prerequisites before the start date of the program.

Timeline



* May also occur in the year prior to fellowship start date if program is not filled.

** For foreign medical graduates, application for CA licensure should begin earlier.

Prerequisites prior to start date of program

- A) USMLE Step 3
- B) Fingerprints
- C) California Medical License

A) USMLE STEP 3 – www.fsmb.org

California medical licensure requires a passing score on USMLE Step 3. California allows a maximum of 4 attempts to pass Step 3. While other states may grant licenses to applicants who fail Step 3 within the statistical margin of error, California does not allow this even by petition.

Residents in non-clinical programs (e.g. pathology, radiology) are at a disadvantage because Step 3 is specific to clinical management, including simulations in different **primary care** settings. The best time to take Step 3 is after 1st year of residency, but it should be taken no later than the end of 2nd year. **We ask fellows NOT TO WAIT until the end of their pathology residency as this may make it more difficult to pass.**

In the unfortunate event that a fellow is unable to obtain licensure, the offer of fellowship must be rescinded.

B) FINGERPRINTS – <http://ag.ca.gov/fingerprints/publications/contact.php>

Fingerprints are required to obtain medical licensure in California. Previous fingerprints cannot be used. By federal law the fingerprints can only be released to the agency that requested it. Fingerprinting and criminal history checks will need to be undergone specifically for the Medical Board.

Applicants who reside in CA must complete the electronic Live Scan fingerprint process. Information on how to use this service can be found in the CA license application. Applicants residing outside CA must submit two completed fingerprint cards OR have their fingerprints complete at a California Live Scan facility.

It's not unusual for fingerprints to be rejected by the FBI due to unacceptable quality. In these instances, submission of replacements will increase the time required for processing.

C) CALIFORNIA MEDICAL LICENSURE PROCESS – www.mbc.ca.gov/

Fellows **CANNOT** start without a current California medical license. It is a state requirement as well as a requirement for obtaining malpractice insurance coverage.

California's licensing requirements remain among the most-stringent and thorough in the nation. Applicants should recognize that the entire process can be lengthy. **It is STRONGLY recommended that fellows apply at least 9 months prior to their start date (Foreign Medical Graduates should allow more time for application review and apply even earlier). Fellows are also advised NOT TO WAIT until all documentation is complete to submit an application as this may significantly delay the overall processing.** Graduates of US or

Canadian medical schools can apply for a CA license only after completing 12 months of post-graduate training in an ACGME-accredited program and passing USMLE Step 3. Graduates of medical schools outside of the US and Canada can apply only after completing 24 months of post-graduate training in an ACGME-accredited program and passing USMLE Step 3. More detailed information and requirements may be obtained from the Medical Board of California website.

For licensure consideration, both the application and the application fee must be submitted to the California Medical Board. Fellowship candidates will receive a letter notifying receipt of these items. This letter will also have information on how to track the status of their application online.

When the application has been received, Medical Board staff is required by government regulations to have the initial review completed within 60 days (often this occurs in even less time). After the initial review, applicants will be notified (in writing) of their application status. If needed, they will also be given a list of documents needed to complete the file.

From the time potential fellows submit their applications, they must mark their calendars from 60 days hence. If they haven't received a notice from the Medical Board of California within this time, they should immediately notify the following people:

- Morvarid Moayeri, MD, PhD (Fellowship Program Director)
morvarid.moayeri@ucsf.edu, (415) 353-1671
- Jessica Bailey (Fellowship Program Coordinator)
JBailey2@bloodsystems.org, (415) 354-1388

(PLEASE NOTE THAT THE MEDICAL BOARD OF CALIFORNIA WILL NOT INFORM APPLICANTS IF THERE IS AN ISSUE WITH THEIR APPLICATION)

UPON ACCEPTANCE INTO THE PROGRAM

TRAINING IN CLINICAL RESEARCH (TICR)

The TICR course is a month-long course on methods of clinical research offered in August. The fellow is responsible for registering for TICR prior to the Start Date of the Fellowship. The fellow can visit the TICR UCSF website and register for the course through the link provided below. Registration fees will be reimbursed by the fellowship.

http://ticr.ucsf.edu/courses/schedule/clin_research_predocs.html

ROTATION SCHEDULE

Offsite rotations are scheduled for the Fellow's time at Blood Centers of the Pacific. Scheduling offsite rotations are a priority as they depend on the availability of personnel at those sites and the fellow's PTO. The Program Coordinator will communicate with the fellow regarding setting up their rotation schedule prior to the Start Date of their fellowship.